

**CHARTER TOWNSHIP OF UNION**  
**Planning Commission**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Planning Commission was held on June 20, 2023, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:01 p.m.**

**Roll Call**

Present:

Albrecht, Buckley, Gross, LaBelle, Lapp, Shingles, and Squattrito

Excused:

McDonald and Thering

**Others Present**

Rodney Nanney, Community and Economic Development Director; Peter Gallinat, Zoning Administrator; Tera Green, Administrative Assistant

**Approval of Agenda**

Gross moved Buckley supported to approve the agenda as presented. **Vote: Ayes: 7. Nays: 0.**

**Motion Carried**

**Approval of Minutes**

Buckley moved Lapp supported to approve the regular meeting minutes from May 16, 2023 with an amendment to Commissioner LaBelle's Final Board Comment. **Vote: Ayes: 7. Nays: 0.**

**Motion carried.**

**Correspondence / Reports/ Presentations**

- A. Board of Trustees updates by Thering – no updates were given.
- B. ZBA updates by Buckley – There was no meeting in June. There will be an agenda item for a July 11<sup>th</sup> Special Meeting.

**Public Comment**

Open 7:08 p.m.

No comments were offered.

Closed 7:08 p.m.

**Other Business**

**A. Master Plan Update**

- a. Introduction by staff
- b. Planning Commission Discussion

Nanney presented the previous memo dated May 10<sup>th</sup> intended as a starting point to guide the development of the updated Master Plan. Staff provided three (3) documents included in the Planning Commission packet that was recommended for review prior to the June 20<sup>th</sup> meeting:

1) Framework for updating the Master Plan 2) Policy Statements from the 2018 Master Plan and (3) 2016 Survey of Residents for the commissioners to reference.

The Planning Commission continued their May 16<sup>th</sup> discussion to identify key priorities and focus areas to develop a framework to guide the Master Plan Update. Commissioners discussed each subject heading under the Framework for Updating the Master Plan document and through subject heading (D) Plan for Economic Development of the Policy Statements from the 2018 Master Plan document. Commissioners expressed a desire to use more actionable statements that activate strategies, transitions, and sensible sustainability and to simplify the Master Plan policies for Commercial and Industrial plans.

The commissioners will continue their discussion at the July regular meeting starting with the Policy Statements from the 2018 Master Plan document (E) Plan For Housing and continue through the 2016 Survey of Residents.

**Extended Public Comments**

Open: 9:09 p.m.

No comments were offered.

Closed 9:09 p.m.

**Final Board Comment**

**Adjournment** – Chairman Squattrito adjourned the meeting at 9:10 p.m.

**APPROVED BY:**

*(Recorded by Tera Green)*



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Doug LaBelle – Secretary

Tera Albrecht – Vice Secretary